# Using NetLogger

The Basics

How to Download, Setup, and Use

# Why Use NetLogger

## As a Regular Check-In to a Net

- Enhance the net experience, make it more enjoyable
- Follow along with the net
- See where you are in the order
- See other stations logged into NetLogger
- Chat with Net Control and other net check-ins in the AIM window

## As a Net Control Station

- Easily check in stations in rapid succession
- Allows confirmation of call signs with QRZ link
- Chat with net check-ins
- Save the check-in list for distribution
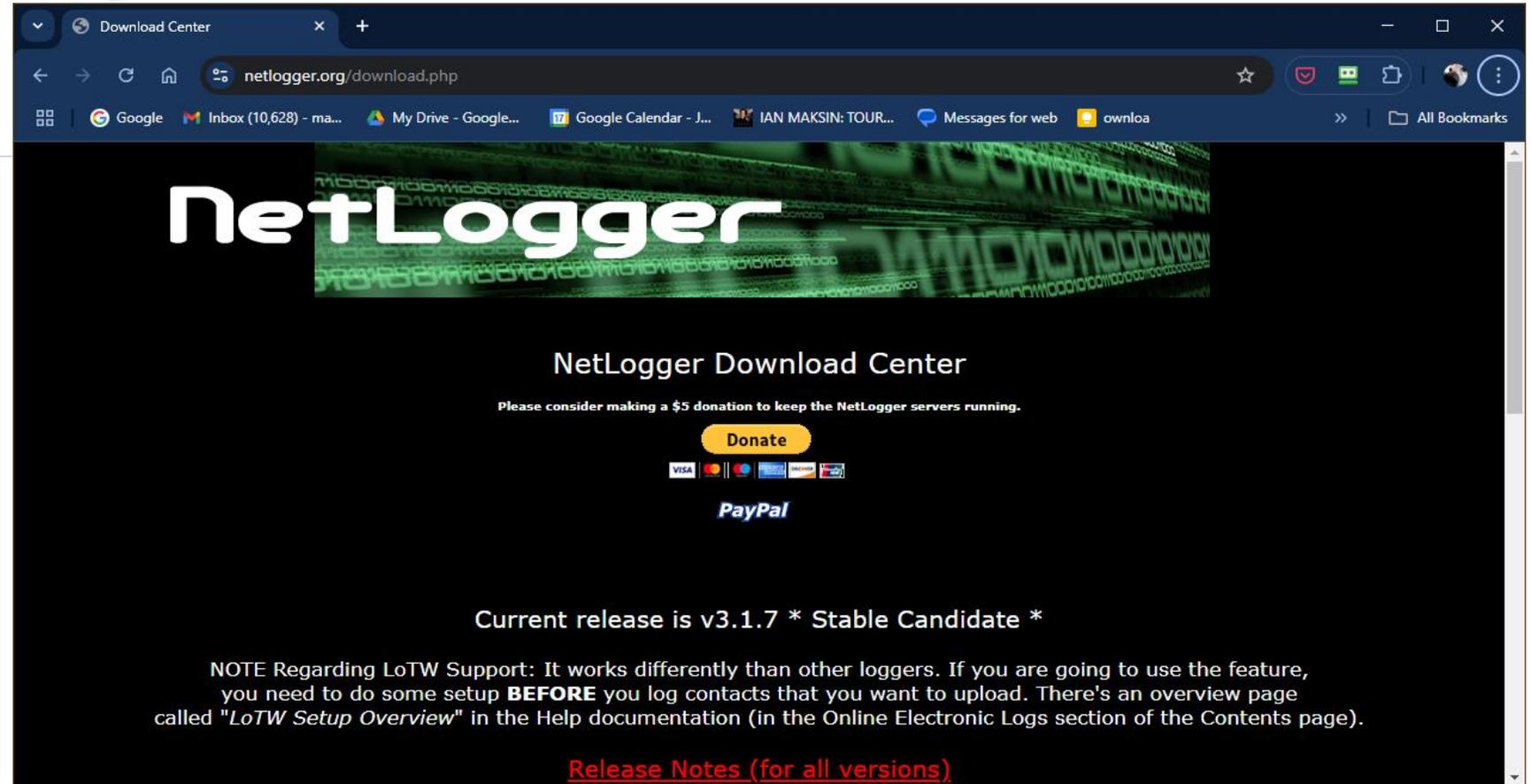- Save net info for future nets as NCS

# Get NetLogger

- Holding down your control key, click this link: **https://netlogger.org/download.php**

- Or using a web browser, navigate to **Netlogger.org** and click on the green arrow to download the installation file

# Download Center

- Scroll Down

# Select Version

- Click on the dropdown to **select the version** that matches your computer and operating system

- The **Stable version is highly recommended** if there is a choice between Stable and Beta Versions

- Enter **Call Sign and Email address**
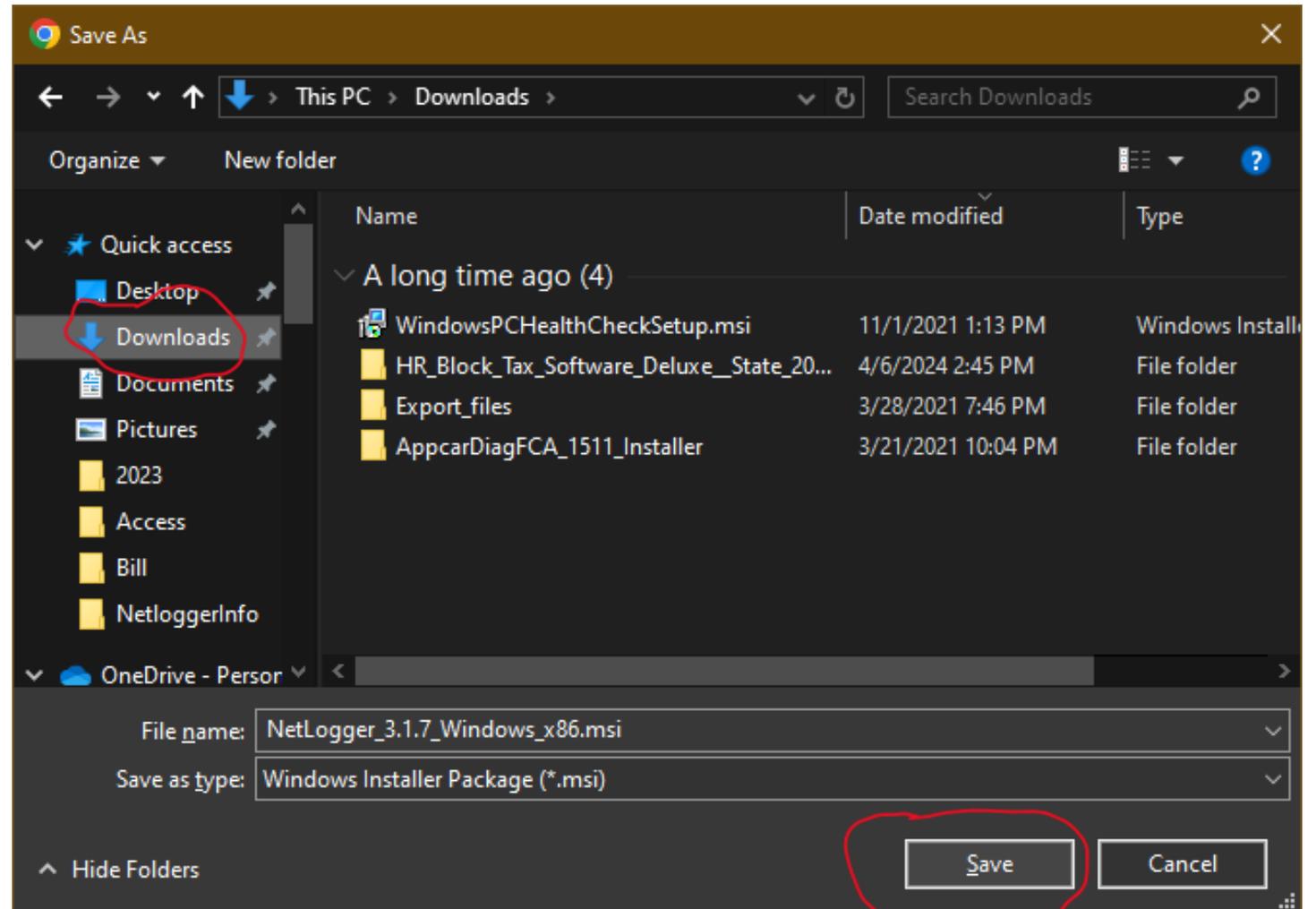
- Click **Download**
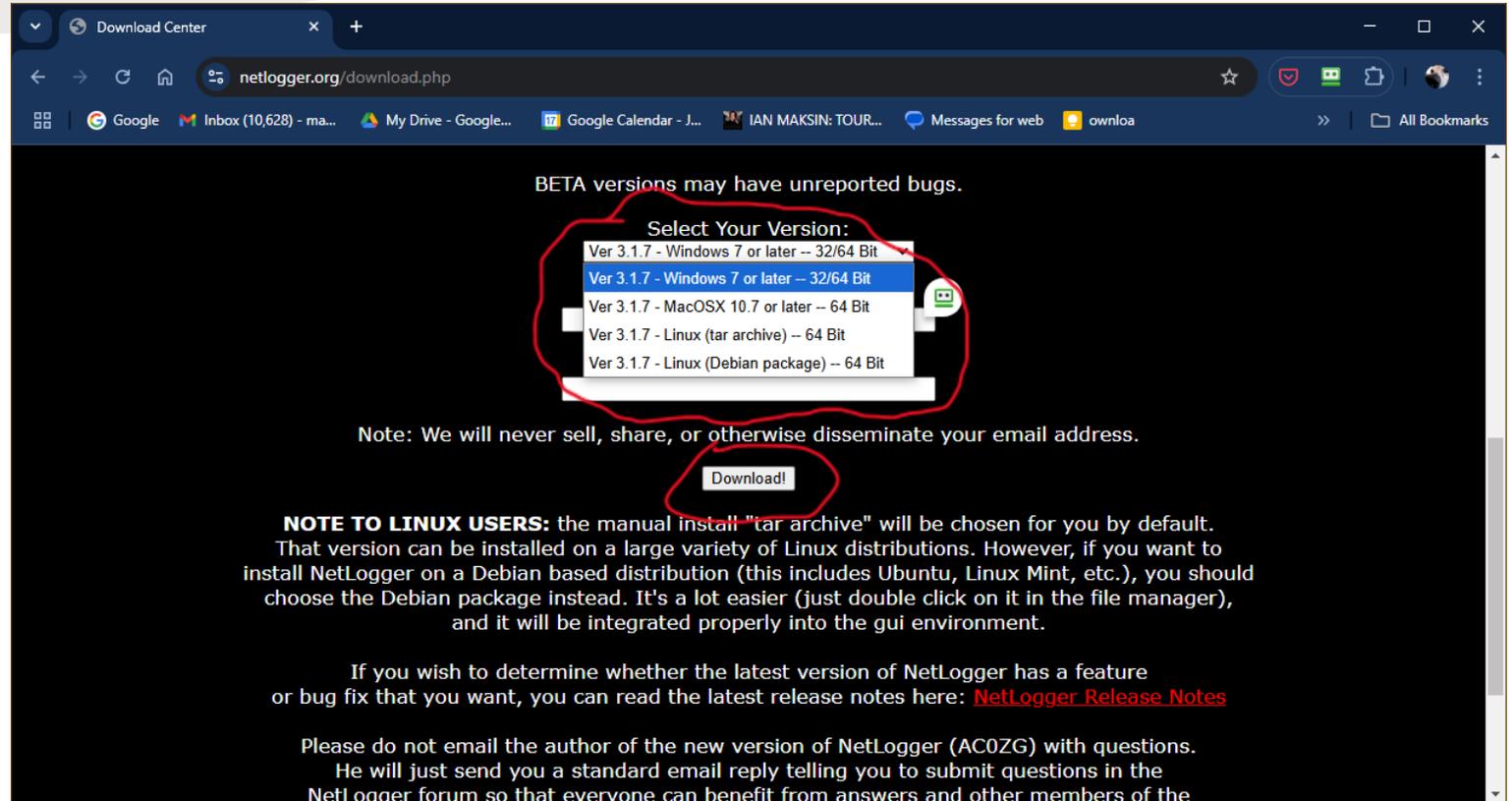
# Open the Download – Typical Result

- Open the installation file by clicking **Open File** in the pop-up box in the upper right area of the browser window
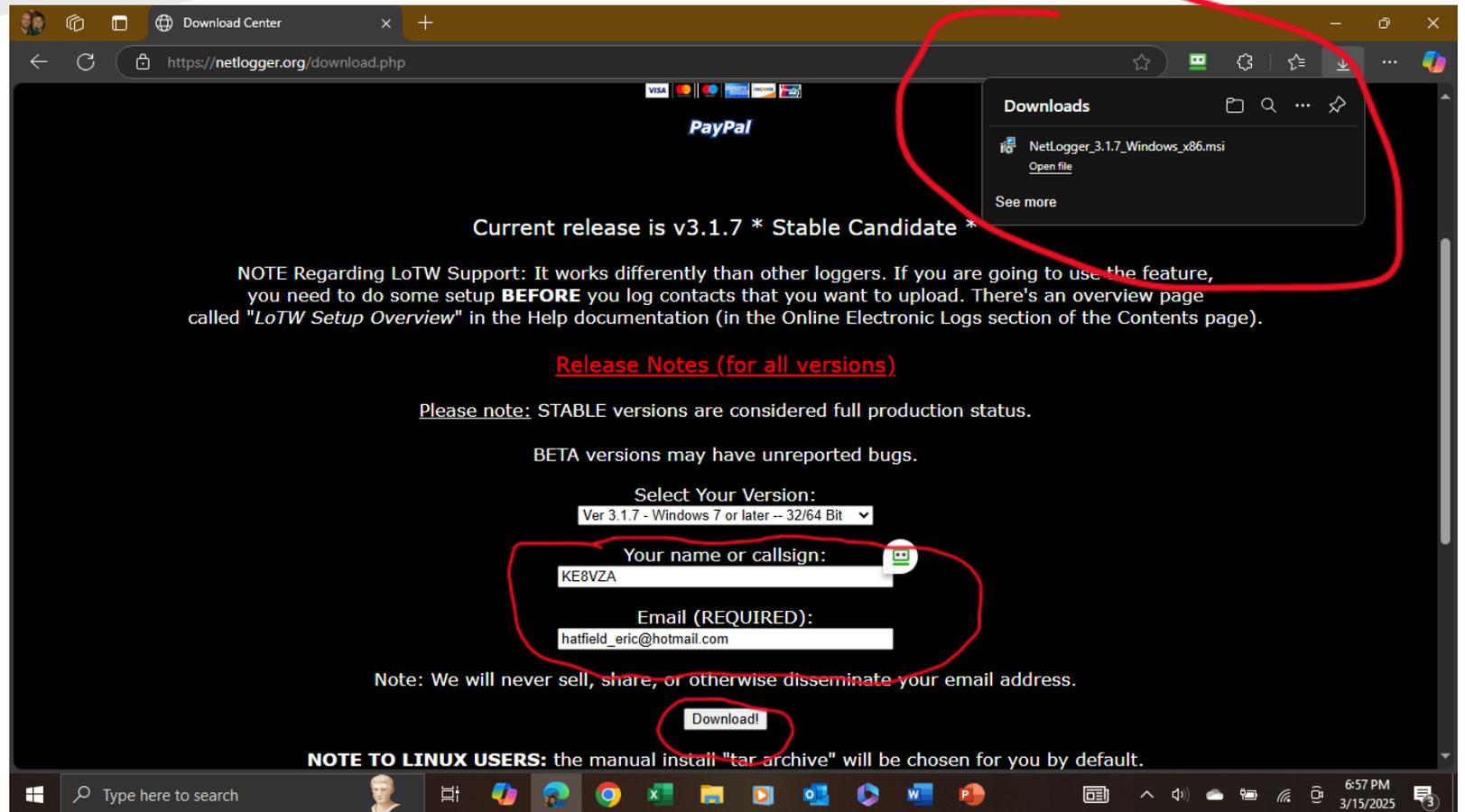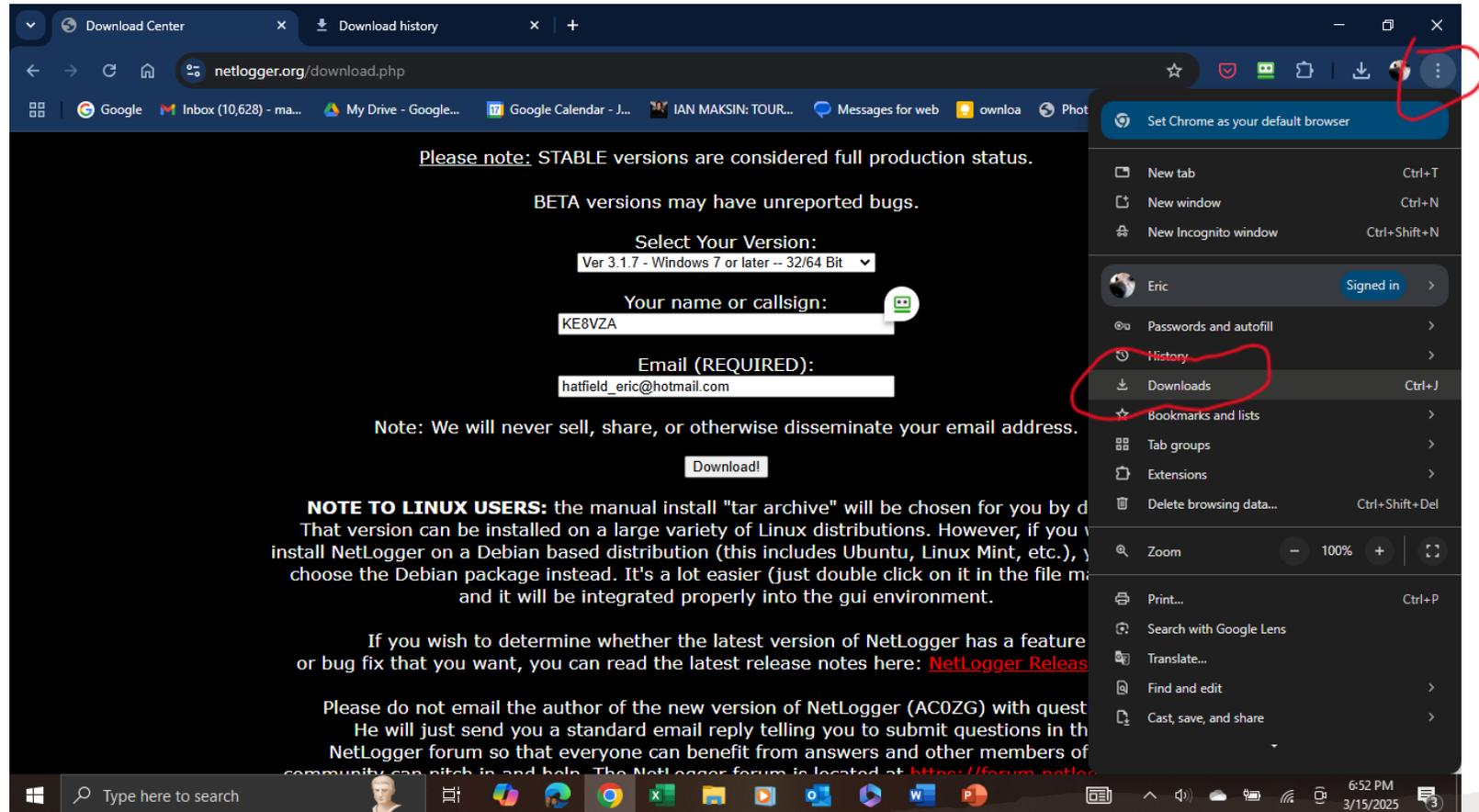
# If Prompted While Downloading

- If prompted for a location to Save the installation file, navigate to your **Downloads folder** in the left window pane, select it, and Click **Save**
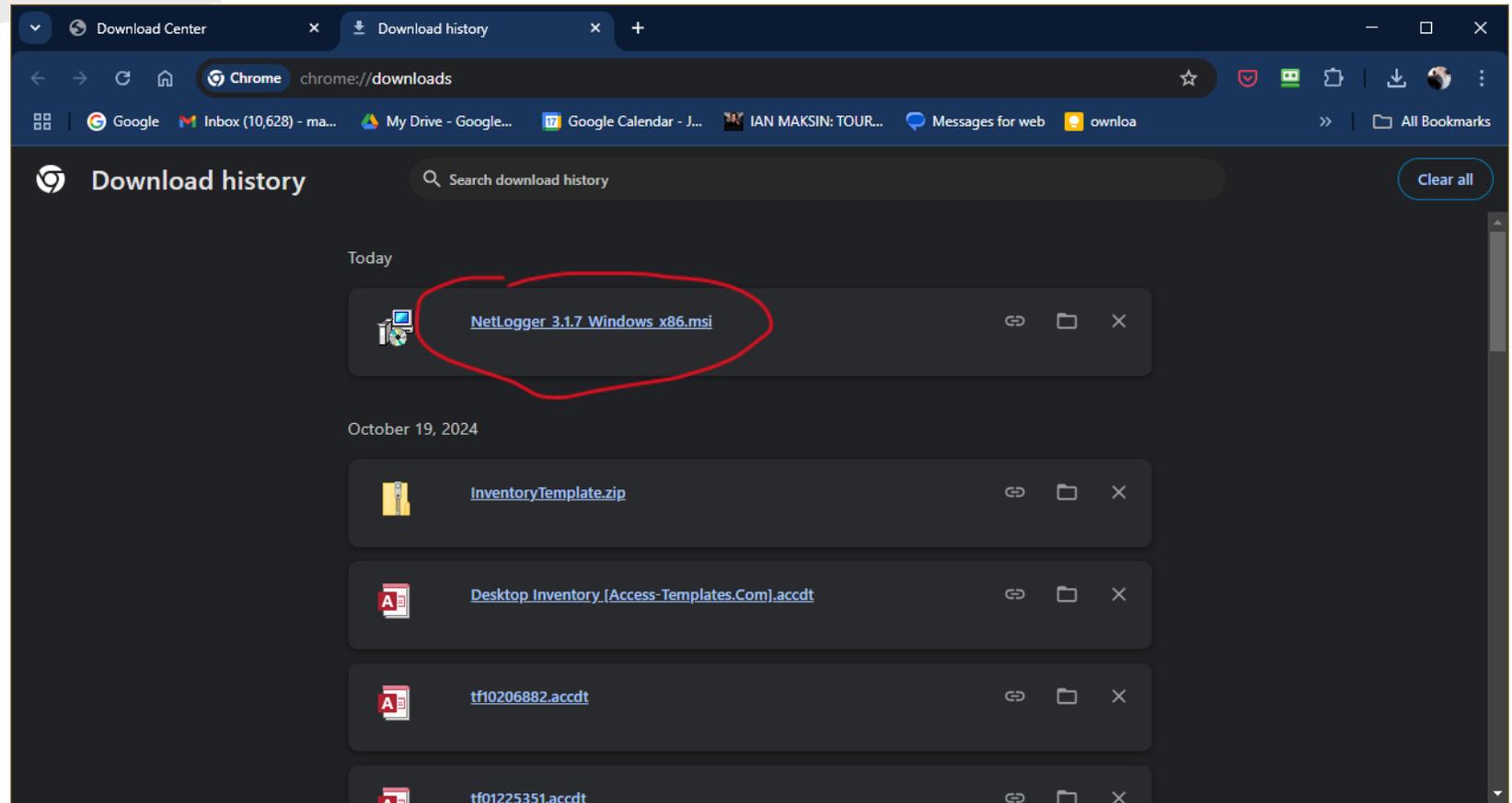
# Select Downloads in the Browser If No Download Pop-Up Appears

- Click the **3-Dot button** in the upper right corner of the browser window to open a menu

- Select **Downloads** from the menu

# Open the Installation File

- Click on the file name to open (NetLogger.....)
- If you have trouble downloading the file, try a different web browser
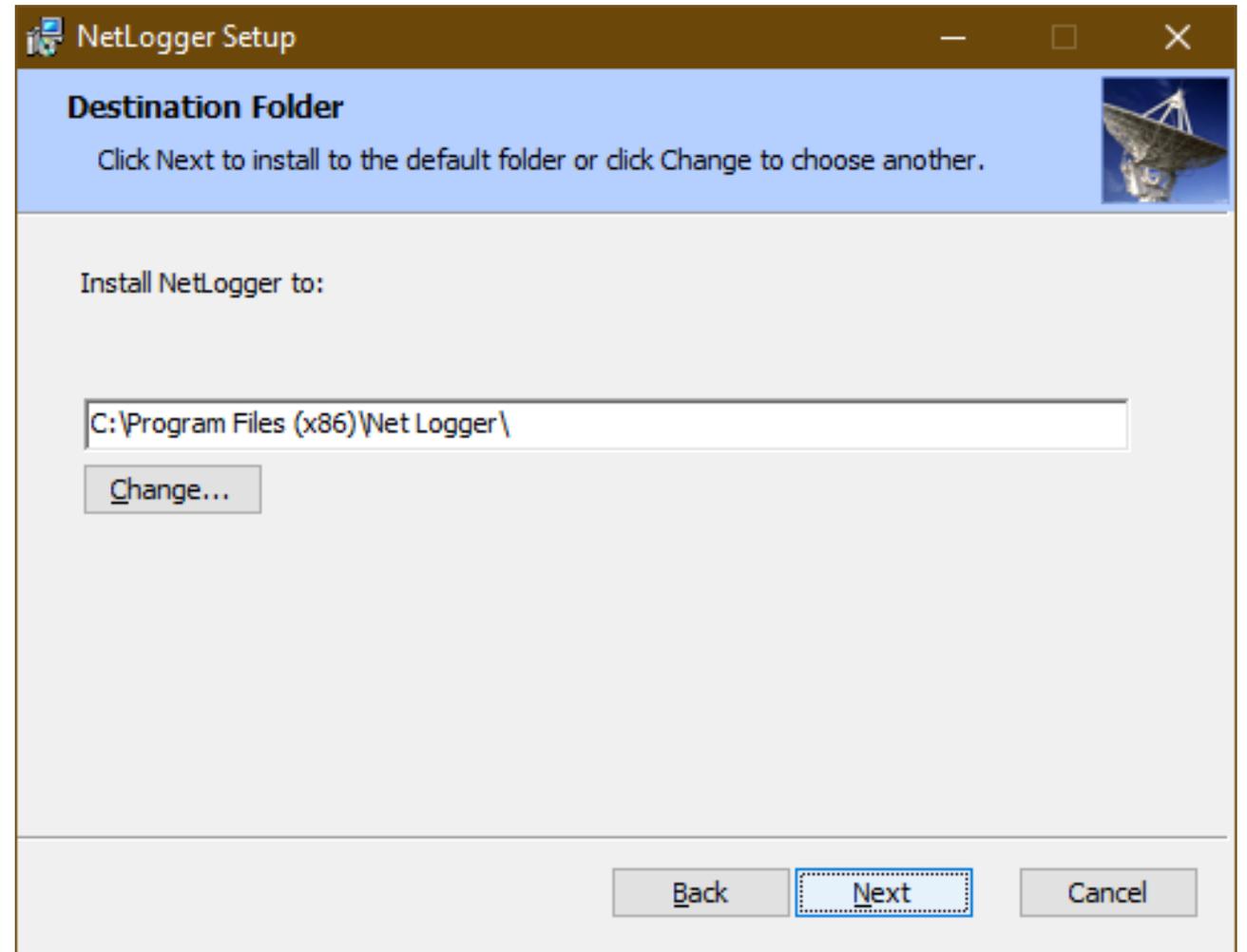
# Install

Click **Next**

# License Agreement

- Click the box for **"I Accept..."**
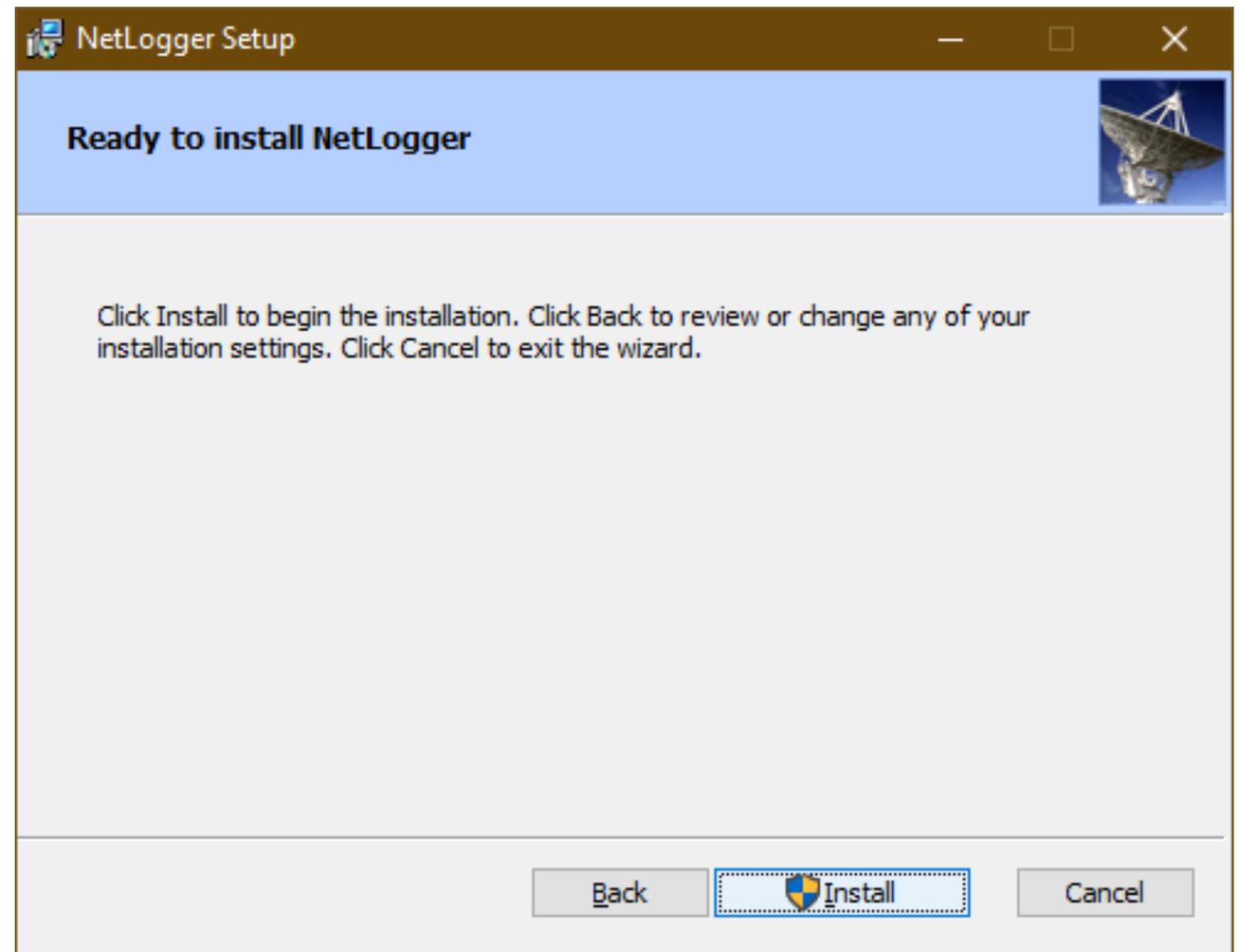
- Click **Next**

# Installation Location

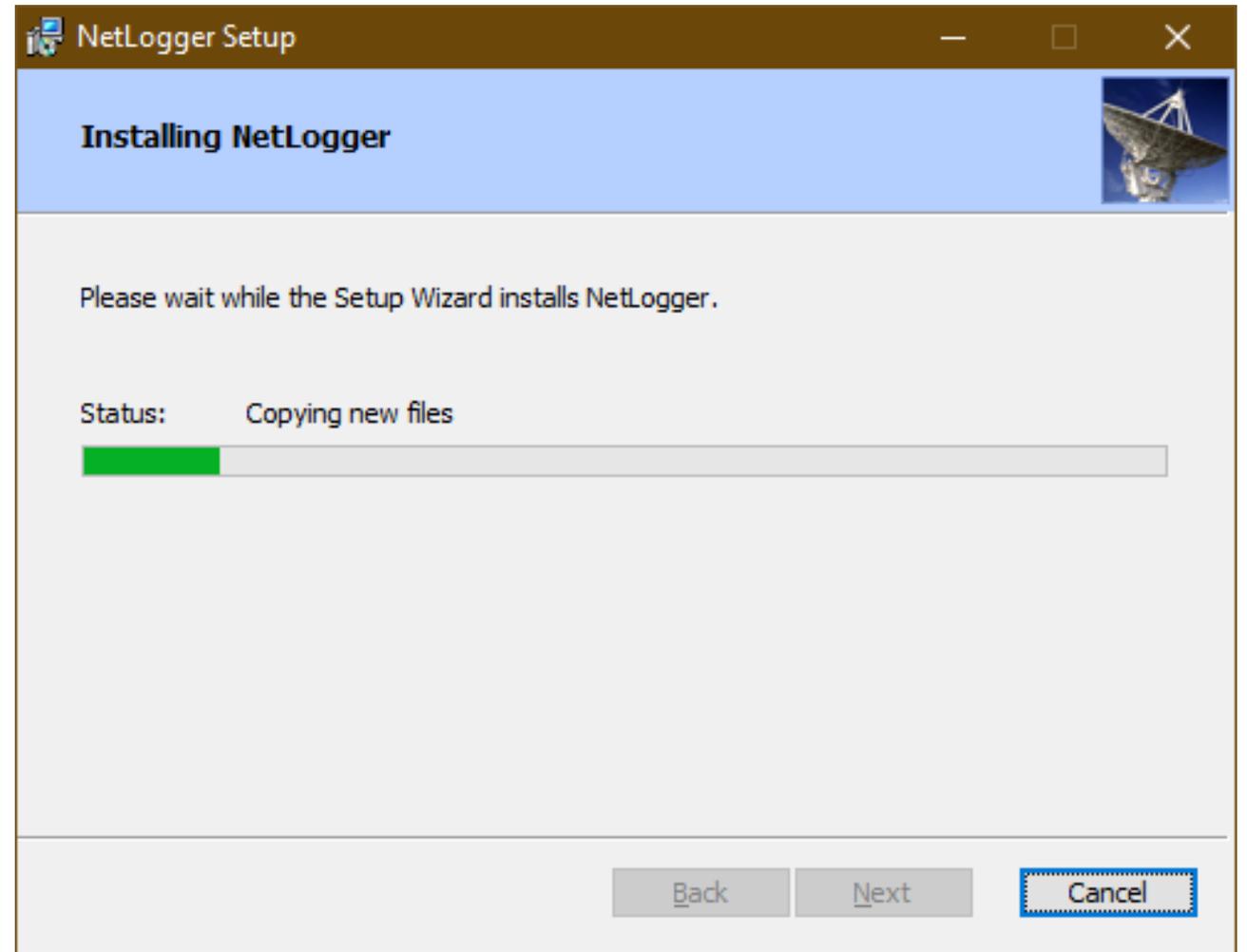- It's best to accept the default location

- Click **Next**
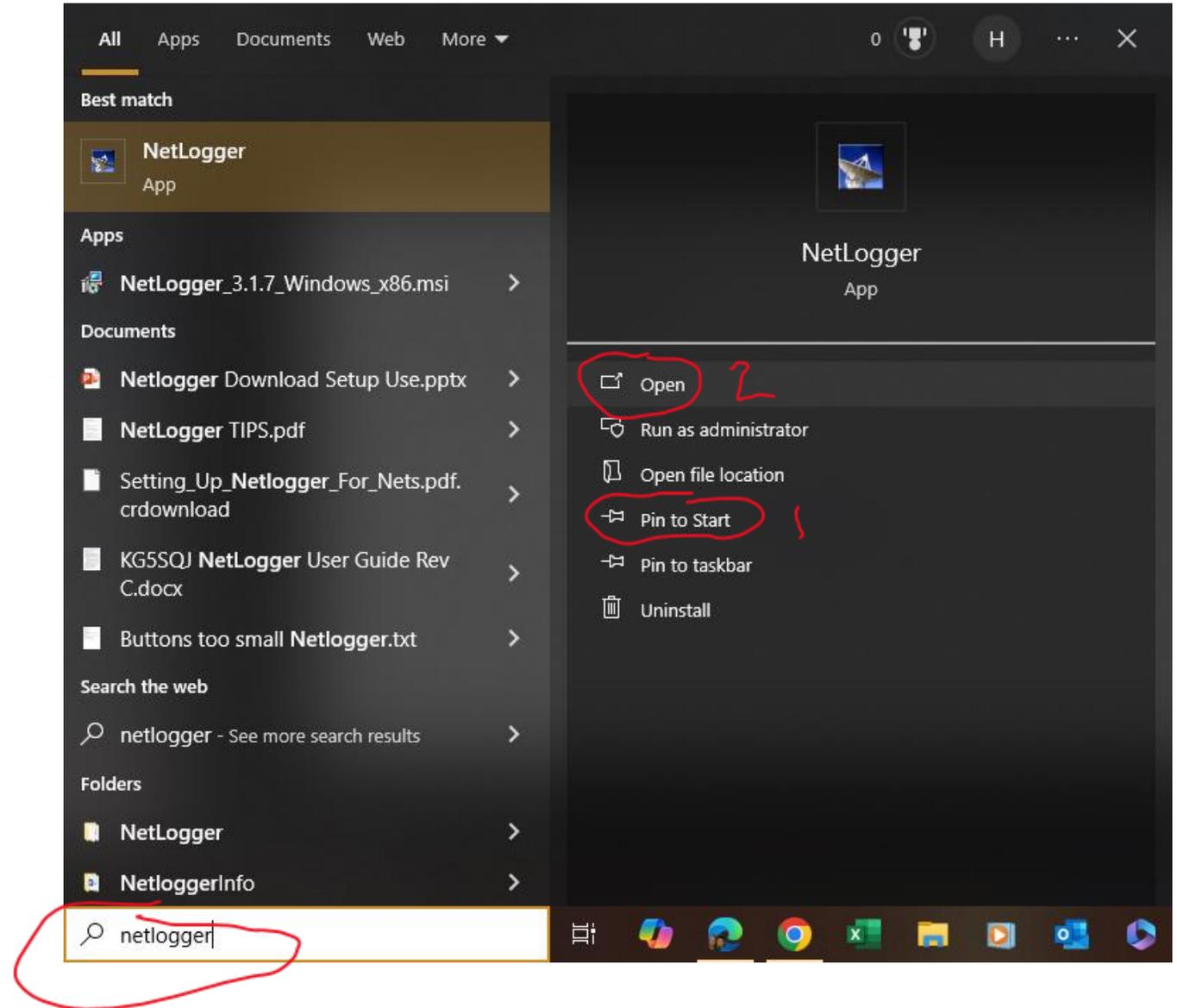
# Install

- Click **Install**

# Installation Dialogue Box

- Click **Yes** if prompted by Windows Security
- When the installation is finished, a Finish button will appear
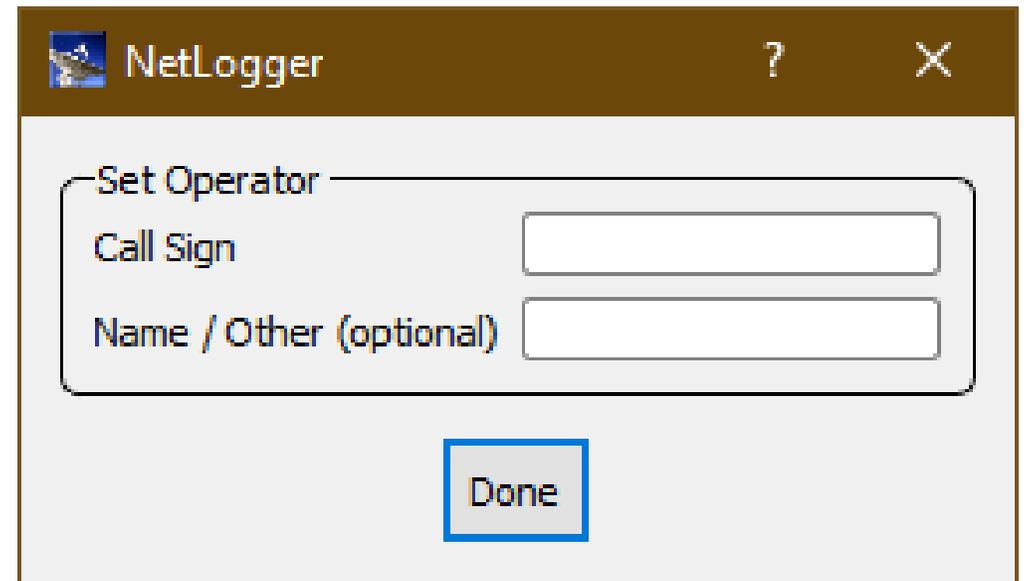- Click **Finish** when done

# Opening NetLogger the First Time

- Type **NetLogger** in the Windows search block

- Click **Pin to Start**

- Click **Open**

- Can also press **Start Button** and navigate to **NetLogger**

# Entering Your Info The First Time



- Enter **Call Sign** and **Preferred Name** (what you'd like Net Control to call you)

- Click **Done**

- These can be changed later if needed from the menu

First View of NetLogger Screen

# Select and Arrange Columns



- Review the columns

- To add/remove columns, from the menu select **Edit, Check-Ins Table, Enable/Disable Columns**

- Drag & drop columns left or right to move/reorder

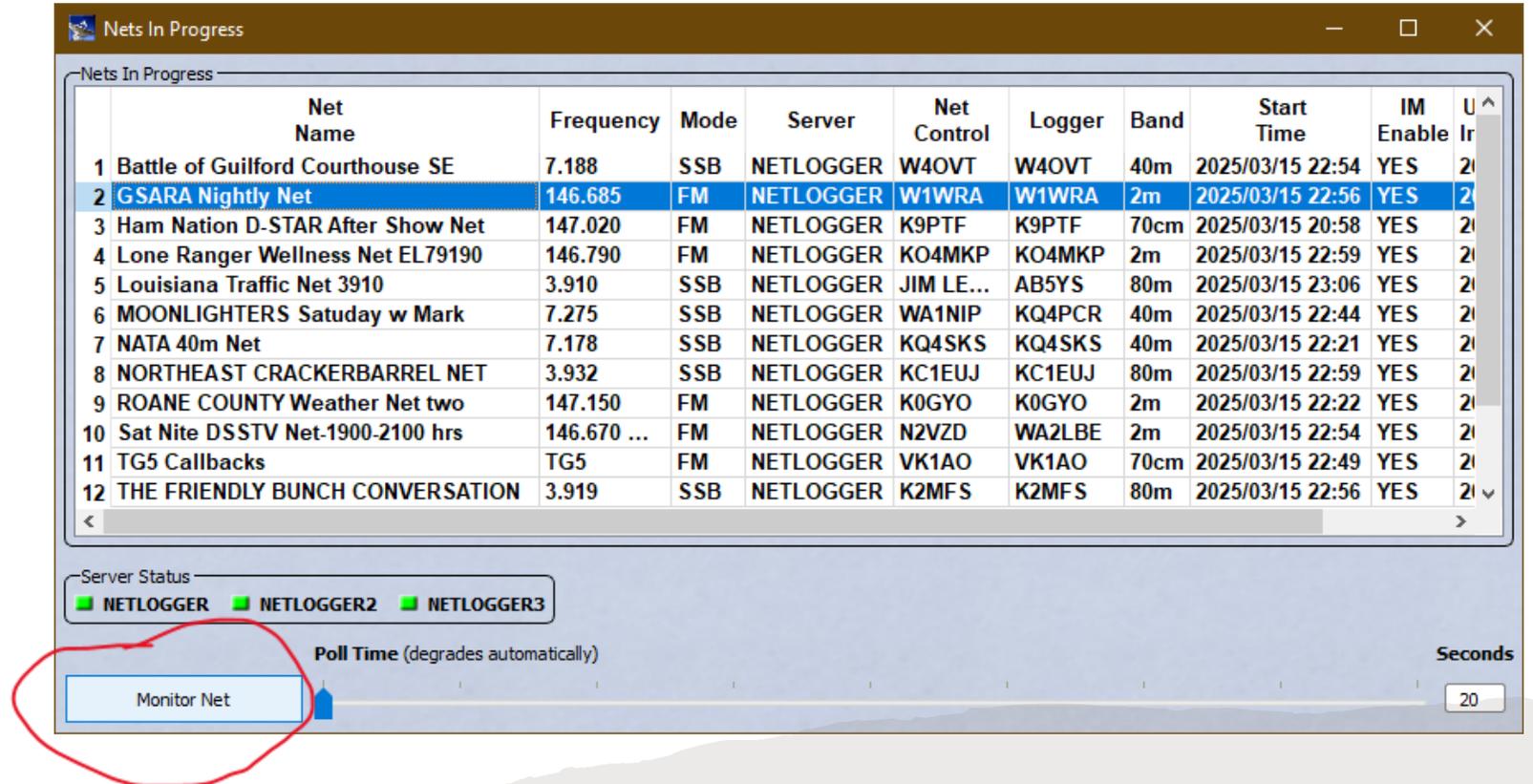- You can also change the fonts via the **Edit, Check-Ins Table** menu option

# Using NetLogger as a Regular Check-In

# View and Select a Net



- Click **Select Net**
- Scroll to desired net
- Click the **net name**
- Click **Monitor Net**

# Net screen in progress

Pink bar shows current station

# My Screen Arrangement – Monitor Window Shown

# My Screen Arrangement – Main Net Window Selected

# AIM Window

- AIM = Almost Instant Messenger

- Click the blue **AIM Window** button on the main NetLogger screen

- Type a message at the bottom of the AIM window and press **Enter** to send it

- Usually a delay before you see it in the window
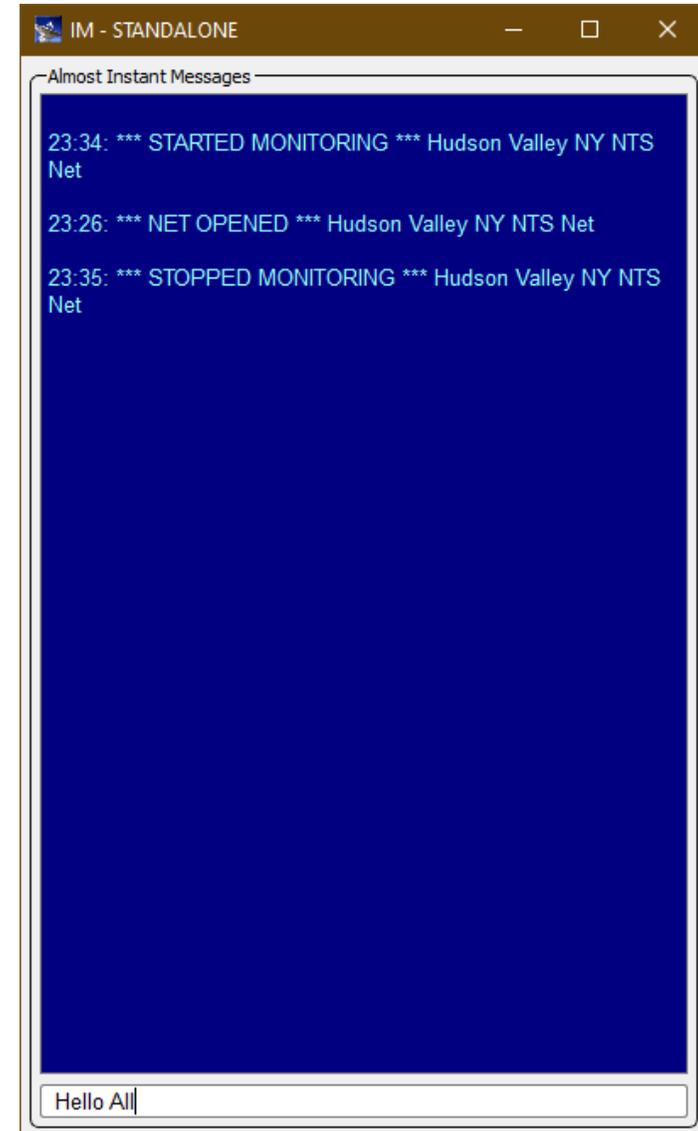
# Leaving a Net



- Click the **Stop Monitoring** Button
- Close NetLogger or select a new net
- You can have more than one NetLogger window open at the same time

# Using NetLogger as a Net Control Station

# Manual Highlighter Option

- Optional, but highly recommended

- From the menu select **Edit, Preferences**

- Select **Manual Highlighter**

- Click **Done**

- Will allow you to edit rows without moving the pink bar off of the current station
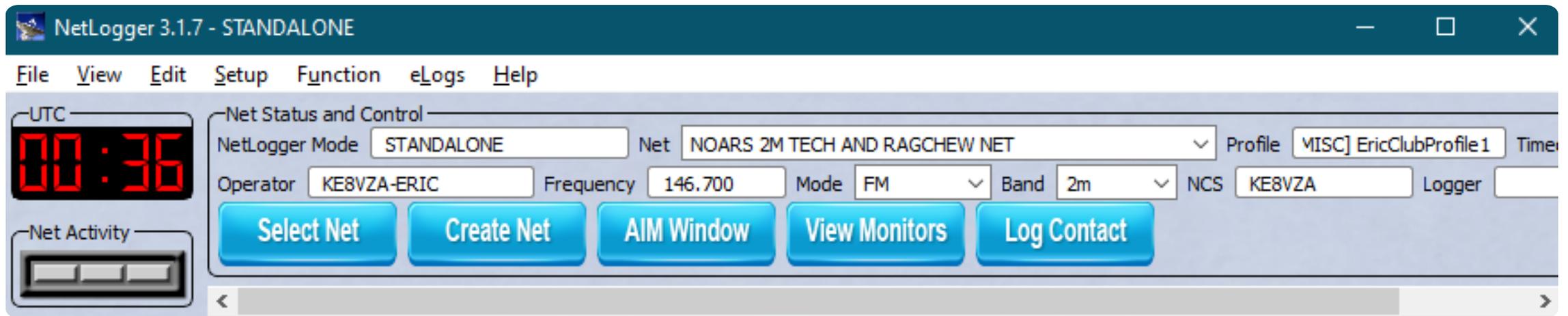
- Will always be selected when NetLogger is started
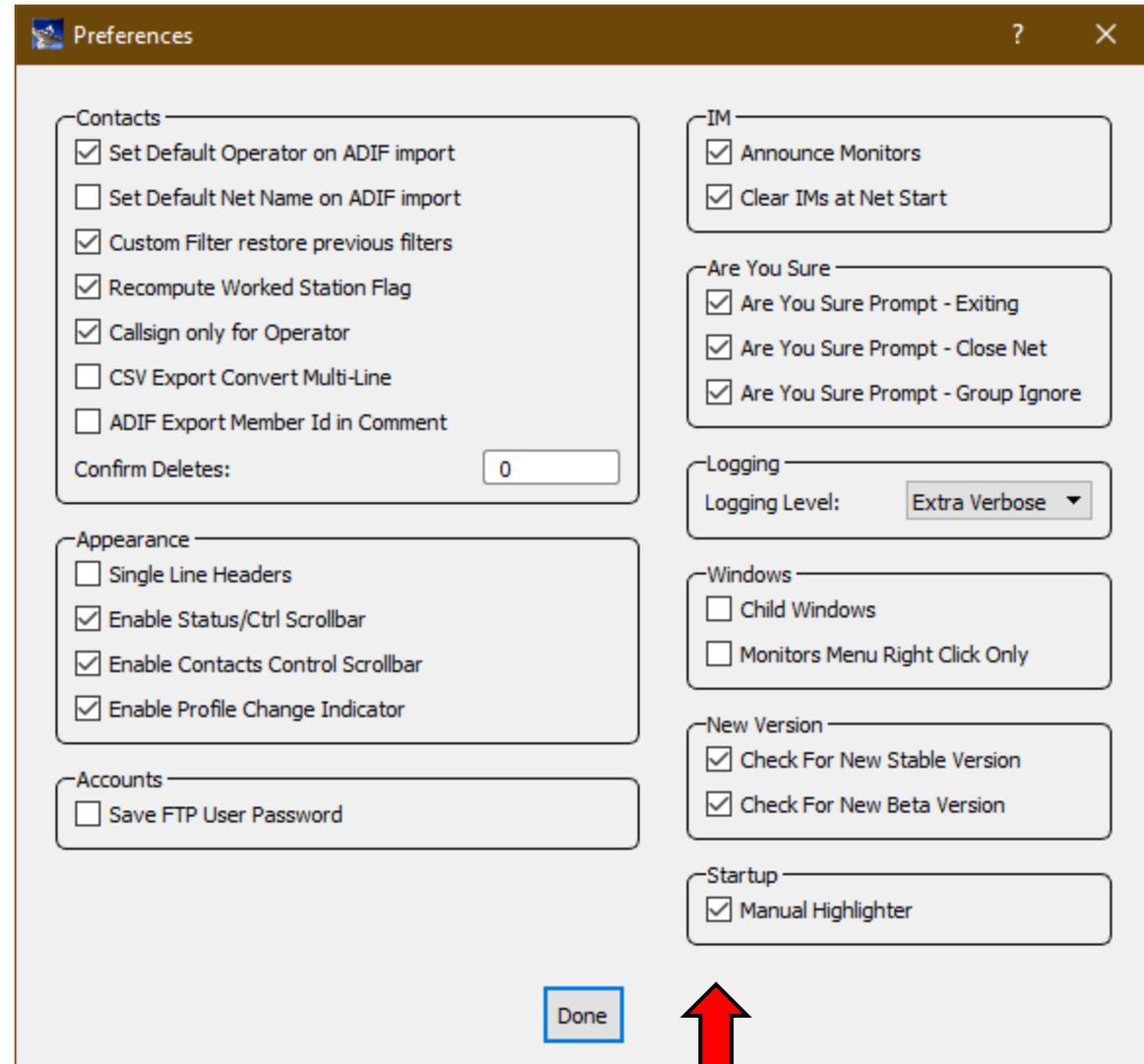
# Create a Club Profile - Optional



- A Club Profile File is a place to store edits that you may make to the station info displayed such as Preferred Name

- From the menu, select **Setup, Club Profile**

- Click **Create**

- Enter a name – whatever you want to call it, it's just for your use

- Skip URL

- Click **OK**

- **Select** your newly created profile
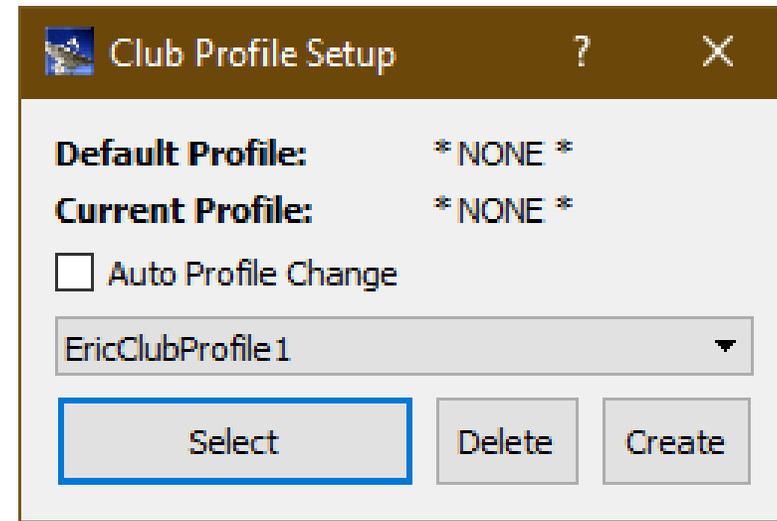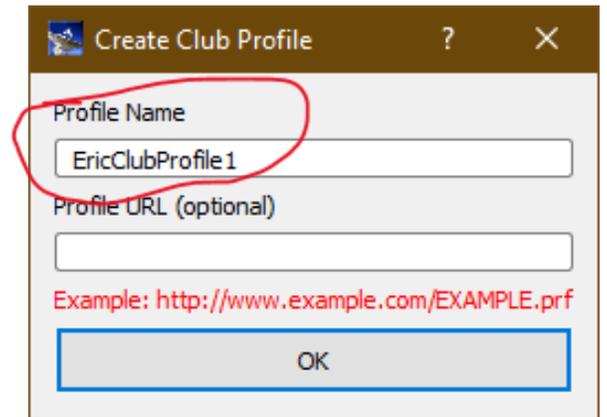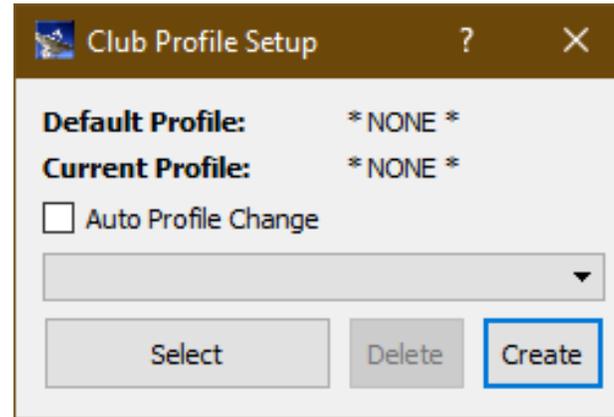
# Create a Net Profile - Optional

- A Net Profile will allow you to recall net info for the same net each time

- Type a name in the **Net** name block

- This name will be displayed in the NetLogger list of nets online when the net is created

- Enter net info at the top of the NetLogger screen

- From the menu, select **Function, Add/Update Current Net**

# Enter QRZ Login Info - Optional

- Makes logging easier
- You need to have a paid QRZ subscription of at least the XML user level
- Station QRZ info automatically pulled in
- Allows for confirmation of call signs
- From the menu select **Setup, Accounts**
- Enter your QRZ User Id and Password
- Click **Done**

# Optional Pre-Net Prep

- Type call signs into the Check-Ins window beginning with the Net Control Station

- Add any other call signs for stations assisting the NCS, like a Logger, or others

- Highlight stations to identify their function, i.e. NCS
  - Right-Click the station's row
  - Select **Net Official Status, Net Control Status**
  - There are Function Keys for some, i.e. **F5** to check out a station

- Save this file for future nets as a starting point
  - **File, Save Check-Ins**
  - Give it a meaningful name
  - Open it for future nets with **File, Open Check-Ins file**
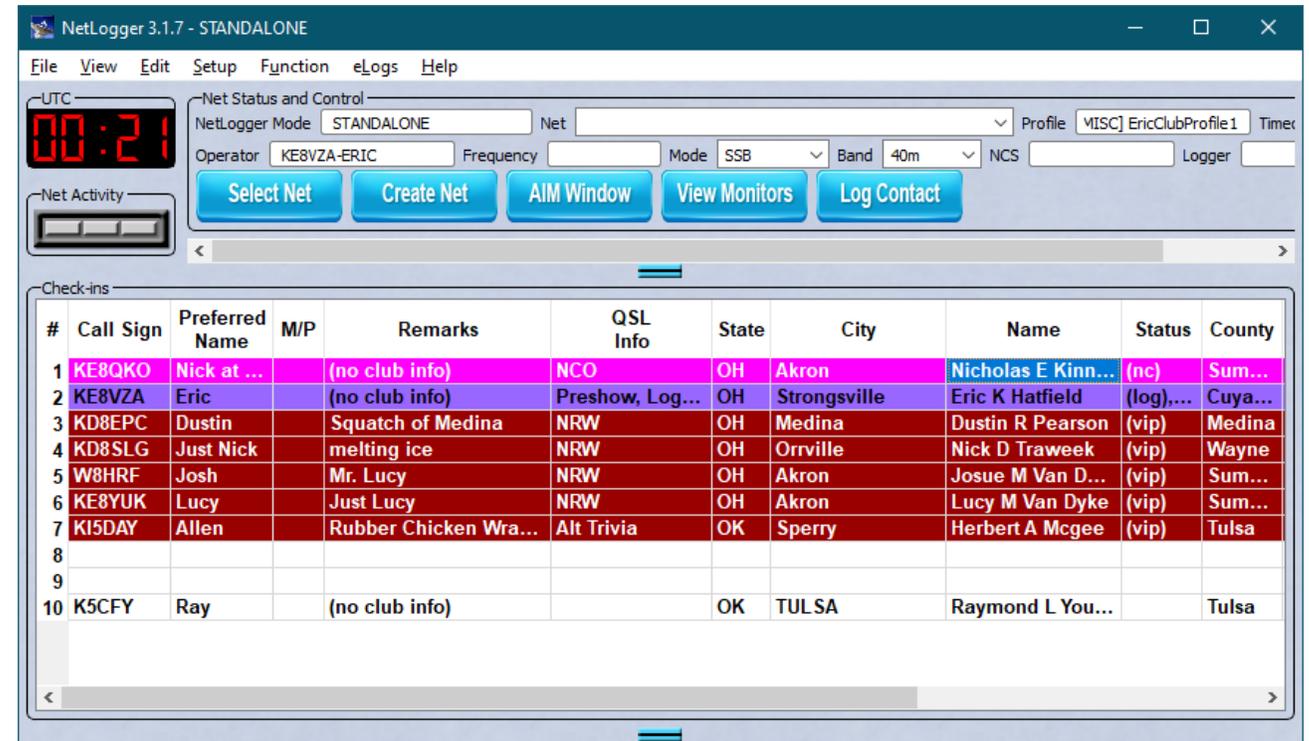
# Create a New Net

- Click the **Create Net** Button

- Select the **Net Name** from the drop down box OR type a Net Name

- This is how the Net Name will be displayed online

- Enter a **password** – make it easy to remember

- The password prevents or allows someone else to take over logging from their computer

- Click **OK**

# My Screen Arrangement – Main Net Window Selected

# Entering Check-Ins

- Type **call sign**
- Press **Enter**
- Type the **next call sign**
- Press **Enter**
- Etc.

| # | Call Sign | Preferred Name | M/P |
|---|-----------|----------------|-----|
| 1 | KE8VZA | Eric | |
| 2 | N8FDY | Thomas | |
| 3 | K2WJS | William | |
| 4 | N8AHS | Frederick | |
| 5 | | | |
| 6 | | | |
| 7 | | | |
| 8 | | | |

# CHANGE STATION INFO

- Edit station info such as Preferred Name

- **Click on the cell** you wish to edit and make the changes

- Press **Tab** key after each edit

- **Right-click** on that station's row

- Select **Add/Update Club Info**

- Your edits are saved to your Club Profile for future nets

# Indicating the Current Station

- To move the pink bar to the station whose turn it is, **click on the row number** at the left side

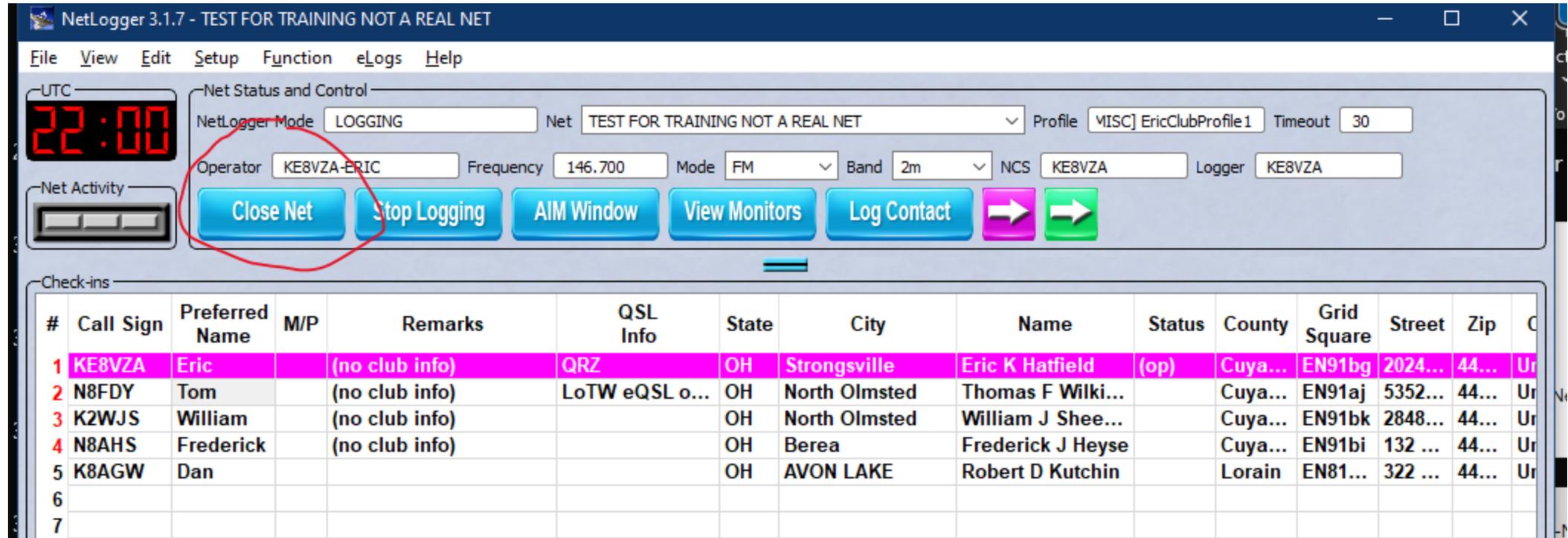# Checking Stations Out

- Press **F5**
- Or **Right-Click and select Set Checked Out Status (c/o)**
- Checked Out rows are shaded gray
- There are other status colors available from this same Right-Click menu

# Ending A Net



- Click the **Close Net** Button
- **DO NOT FORGET TO CLOSE THE NET**

# Save The Check-In List

- **File, Save Check-Ins**
- Default file name includes date and time (UTC)
- I usually accept the default file name and add a suffix at the end indicating the net name, i.e. Tech
- Make any changes to the file name and click **Save**
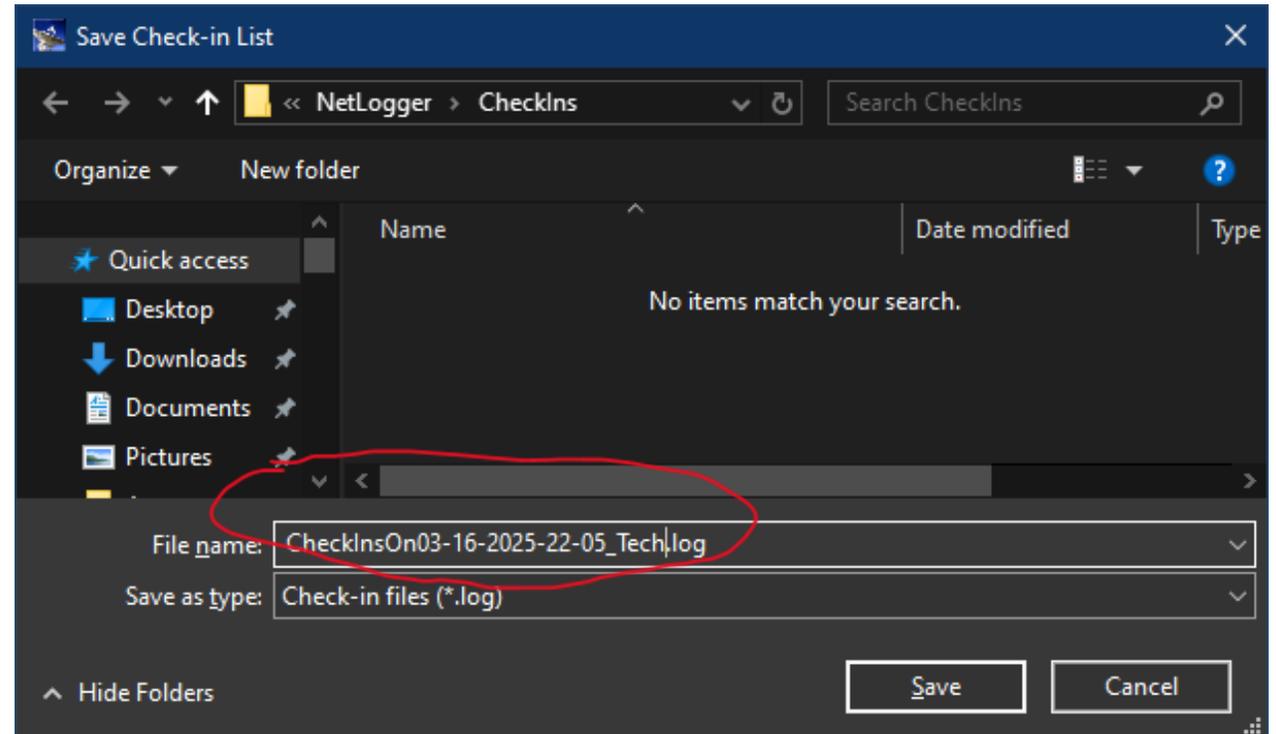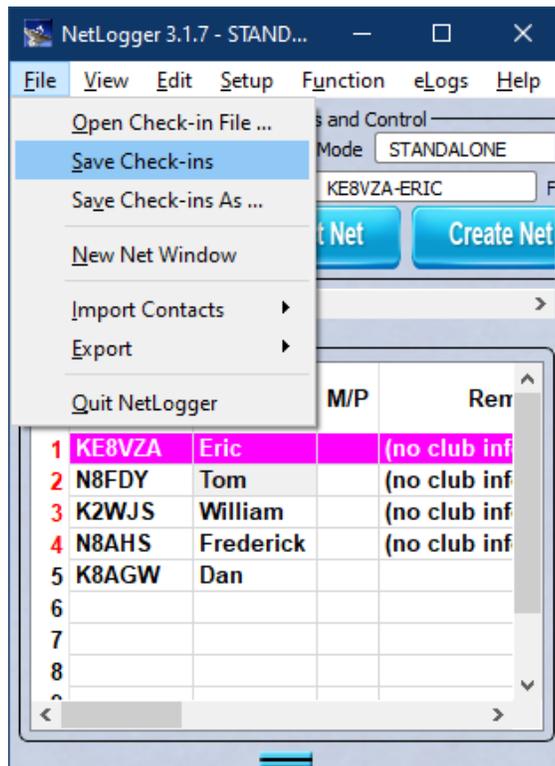
# Close Net Logger

- Click the **X** button in the upper right corner of the NetLogger window

- Click **Yes**

- This will close the Monitors and AIM windows also